

North Trail High School

Course Policies



Student Advisor Designations

Students are assigned to a Student Advisor alphabetically by last name:

A-E: [Amber Murray](#)

F-K: [Lindsay Farrell](#)

L-R: [Christie Rattee](#)

S-Z: [Leanne Richmond](#)

- Off-Campus Coordinator (work experience) [Niki Lockyer](#)
- Resource, IPPs (A-K) [Delaine Slade](#)
- Resource, IPPs (L-Z) [Tara Macdonald](#)

Student Services Hours and Appointments

Drop-in Hours: For brief questions

Monday to Thursday: 8:15 am to 8:50 am (before school)

Monday to Thursday: 11:54 am to 12:31 pm (lunch)

Wednesday: 12:16 pm to 12:47 pm (lunch)

Friday: 11:05 am to 11:20 am (nutrition break)



Appointments: For more complex inquiries, students can book a 30-minute appointment with their advisor by emailing [Ms. Bhamjee](#) or can come to Student Services to book. Appointments are based on Student Advisor availability and are limited during times of the year with time sensitive events, such as fall post-secondary admission. Students in Grade 12 will be given priority.

Course Change Policies 2026/27

Course Changes are only accepted twice a year through a digital form, linked below. The form can also be found on the school Instagram account and will be emailed to parents in School Messenger.

- **Semester 1:** [August 13–24](#)
- **Semester 2:** November 16- January 11

Outside of these windows, course changes will not be accommodated unless it is a course withdrawal, and only if the student meets the minimum required courses based on credits and school policies.

- Timetables may change up until the first day of school as teaching assignments change and Student Advisors balance classes to ensure the smallest class size possible.
- Students are expected to be available for all four periods of the school day. We cannot accommodate schedule preferences based on part-time work, extracurricular commitments, etc.
- If a counsellor needs to see a student in-person to discuss timetable concerns, a placeholder named “See Counsellor” will be added to their schedule. Only students with “See Counsellor” in their timetable will be seen in the first week of classes.

Course Change Requests Will Not Be Approved For:

- Requests for specific teachers or to be with peers
- Preferred periods or semesters
- Repeating a course that has already been completed
- Adding a course without having credit for the prerequisite
- Grade 12 students requesting to add a Grade 10 course
- Requests to upgrade to a higher academic stream (e.g., from -2 to -1) within Grade 10 or 11.

Note: Upgrades are only permitted through online options, summer school or in Grade 12.

Example: A student who wishes to upgrade to -1 English may take ELA 30-2 in Semester 1, followed by ELA 30-1 in Semester 2.



Course Load Requirements

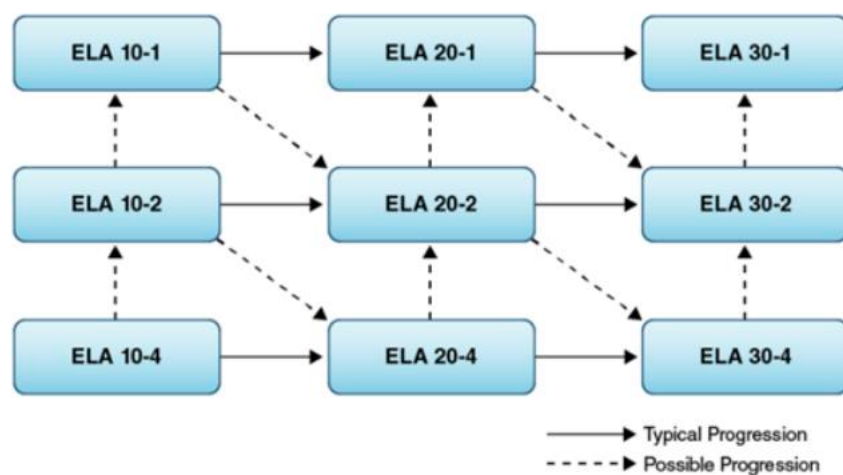
Grade 12: May have 1 spare (minimum 70 credits) or 2 spares (minimum 75 credits). **Must have a minimum 3 courses per semester.**

Grade 11: May have 1 spare (minimum 38 credits)

Grade 10: Not eligible for spares

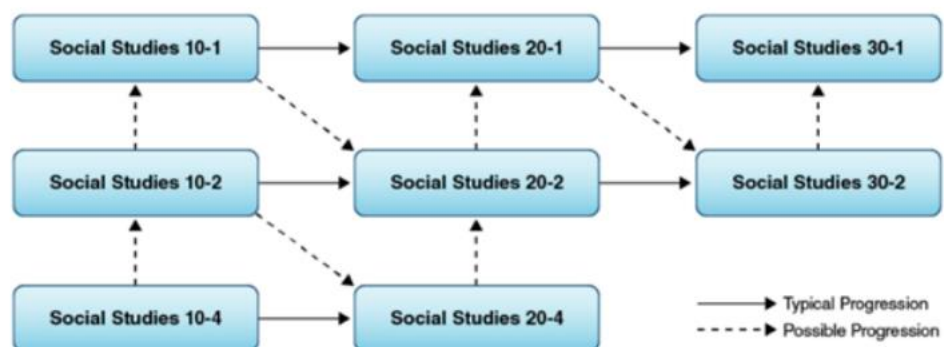
Pre-Requisite Charts

English Language Arts (ELA) Program



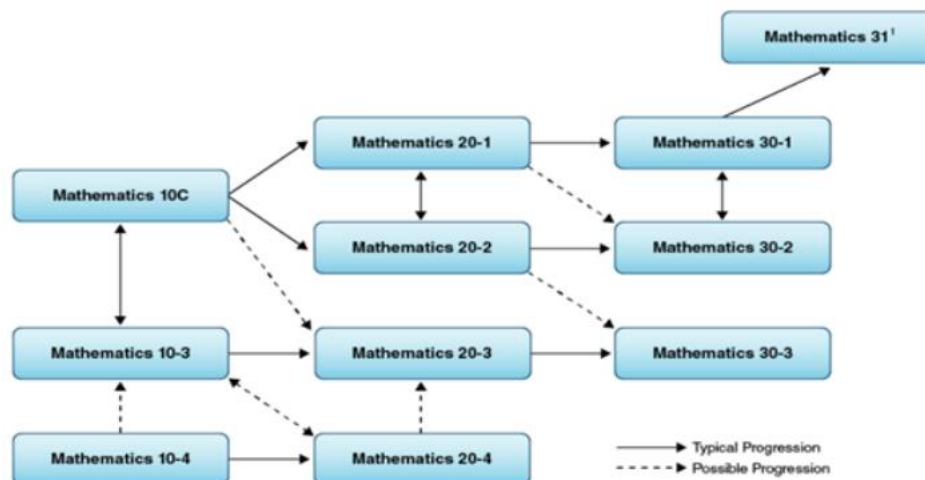
(Each course is 5 credits.)

Social Studies Program



(Each course is 5 credits.)

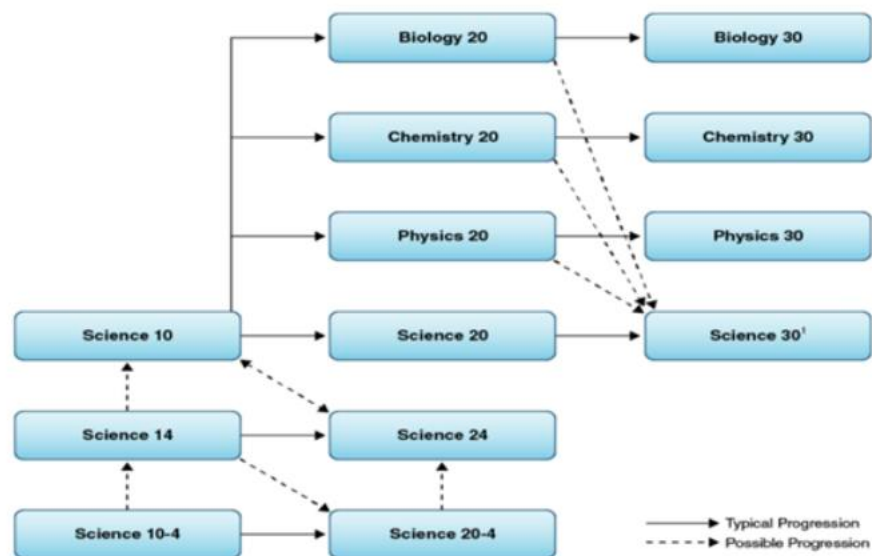
Mathematics Program



(Each course is 5 credits.)

¹ Mathematics 30-1 is a prerequisite or corequisite for Mathematics 31.

Science Program



(Each course is 5 credits.)

¹ Students who have achieved a final mark of 50% or greater in any one of Biology 20, Chemistry 20, Physics 20 or Science 20 may enrol in Science 30.